

PUBLIC RECORD REQUEST RESPONSE FORM

Rutherford County Government
Governmental Entity Name and Address: 303 N. Church Street, STE 200, Murfreesboro, TN 37130

Date: 12/18/18

Augie Torres; 411A Highland Avenue, Somerville, MA 02144-2516

Requestor's Name and Contact Information: 51008-38292162@requests.murkrock.com

In response to your records request received on 12/18/18 *[Date Request Received]* our office is taking the action(s)¹ indicated below:

- The public record(s) responsive to your request will be made available for inspection:
Location: 303 N. Church Street, Ste 200, Murfreesboro, TN 37130
Date & Time: _____
- Copies of public record(s) responsive to your request are:
 - Attached;
 - Available for pickup at the following location:
303 N. Church Street, Ste 200, Murfreesboro, TN 37130; or
 - Being delivered via: USPS First-Class Mail Electronically Other: _____.
- Your request is denied on the following grounds:
 - Your request was not sufficiently detailed to enable identification of the specific requested record(s). You need to provide additional information to identify the requested record(s).
 - No such record(s) exists or this office does not maintain record(s) responsive to your request.
 - No proof of Tennessee citizenship was presented with your request. Your request will be reconsidered upon presentation of an adequate form of identification.
 - You are not a Tennessee citizen.
 - You have not paid the estimated copying/production fees.
 - The following state, federal, or other applicable law prohibits disclosure of the requested records:
Active investigation; TN Rules of Crim Pro Rule 16.
- It is not practicable for the records you requested to be made promptly available for inspection and/or copying because:
 - It has not yet been determined that records responsive to your request exist; or
 - The office is still in the process of retrieving, reviewing, and/or redacting the requested records.

The time reasonably necessary to produce the record(s) or information and/or to make a determination of a proper response to your request is: _____.

If you have any additional questions regarding your record request, please contact [Records Custodian or Public Records Request Coordinator].

Sincerely,


Sonya Stephenson, Records Coordinator, 615-494-4480, sstephenson@rutherfordcountyn.gov

[Name, Title, and Contact Information]

 Print Form

 Reset Form

¹ If all requested records do not have the same response, so indicate.